



## ADVANCE NOTICE OF SOLE SOURCE PROCUREMENT

The purpose of this Advance Notice of Sole Source Procurement (ANSSP) is to inform the contractor community and the public that Alameda County intends to enter into a noncompetitive contract to purchase certain goods and/or services as identified in the Contract Summary (below). Sometimes the best interests of the County cannot be served through competitive procurement because only a single source is available and/or valid sole source exemptions and exceptions to the competitive process exist as has been determined for the goods or services listed below.

While the County is not required to provide an ANSSP, GSA believes this information will enhance transparency in County procurement, foster full and open competition, and provide potential contractors an opportunity to submit a statement of capabilities to meet the specified requirements.

**DISCLAIMER:** This service is provided for convenience only and does not serve as a guarantee of notification. Potential contractors are encouraged to submit a statement of capabilities. However, the County, in its sole discretion shall determine if to proceed with a waiver of competition and enter into negotiations with the pre-identified contractor. The synopsis below may be the only notice of this action. Requestor: *(Agency, Institution, Division, District, or Office, as appropriate)*

The County will recommend that a sole source contract be awarded for the goods or services described below.

<b>Sole Source Procurement Contract Summary Description</b>	<b>Estimate Award Date</b>	<b>GSA-Purchasing Contact Information</b>
<u>Contract Name: Americorps Inters</u>	9/10/10	<u>GSA-Purchasing Contact Name: Munchy Friery: 510-208-9618: munchy.friery@acgov.org</u>

\* (Above date is the next business day after the required 5 or 10 days posting.)

Qualified and responsible contractors that meet all of the following specifications, terms and conditions for this purchase and comply with the County Provisions below are encouraged to contact and submit a statement of capability to the Procurement Agent or Contracting Officer named above (under Contact Information) before the noted Estimate Award Date.

Description: Interns with Bay Area governments and nonprofit working to reduce community-scale greenhouse gas emissions.

Specifications: Same as above

## **COUNTY PROVISIONS**

A. The County is vitally interested in promoting the growth of small and emerging local businesses by means of increasing the participation of these businesses in the County's purchase of goods and services. In order to encourage businesses to locate and remain in the County, to provide and enhance employment opportunities for persons living in the County, and to contribute to the economic environment of the County, the General Services Agency will incorporate the following requirements for procurements.

Up to \$25,000	Purchase from a local certified Emerging business first; if not Emerging, then certified Small contractor at the lowest cost.
Over \$25,000	Purchase from a local certified Emerging business first; if not Emerging, then certified Small contractor at the lowest cost. Non-certified Small Local and Emerging Businesses (SLEB) must subcontract a minimum 20% of contract value with certified SLEB.

A small business for purposes of this RFP is defined by the United States Small Business Administration and must be certified by the County for the following NAICS Code(s): 541620,561499 as having no more than 7 million over the last three (3) years. An emerging business, as defined by the County, is one that has less than one-half (1/2) of the preceding amount and has been in business less than five (5) years. In order to participate in any contract awarded for this procurement, the small or emerging business must also satisfy the locality requirements and be certified by the County as a Small or Emerging, local business.

A locally owned business, for purposes of satisfying the locality requirements of this provision, is one which holds a valid business license issued by the County or a city within the County and where the owner maintains a fixed office located in and having a street address within the County for at least six (6) months prior to the date upon which a request for sealed bid or proposal is issued.

The County reserves the right to waive these SLEB participation requirements as follows: (1) For contracts over \$25,000, when the additional estimated cost to the County, which may result from inclusion of these requirements, exceeds five percent (5%) of the total estimated contract amount or Ten Thousand Dollars (\$10,000), whichever is less, excluding taxes, and (2) for contracts up to \$25,000, when the additional estimated cost to the County, which may result from inclusion of these requirements, exceeds ten percent (10%) of the total estimated contract amount or Three Thousand Dollars (\$3,000), whichever is less, excluding taxes.

If additional information is needed regarding this requirement, please contact Alameda County Auditor Controller Agency, Office of Contract Compliance, at (510) 891-5500 or via E-mail at [ACSLEBcompliance@acgov.org](mailto:ACSLEBcompliance@acgov.org).

B. First Source Program: The First Source Program has been developed to create a public/private partnership that links CalWORKs job seekers, unemployed and underemployed County residents to sustainable employment through the County's relationships/connections with business, including contracts that have been awarded through the competitive process, and economic development activity in the County. Welfare reform policies and the new Workforce Investment Act require that the County do a better job of connecting historically disconnected potential workers to employers. The First Source program will allow the County to create and sustain these connections.

Contractors awarded contracts for goods and services in excess of One Hundred Thousand Dollars (\$100,000) are required to provide Alameda County with ten (10) working days to refer to Contractor, potential candidates to be considered by Contractor to fill any new or vacant positions that are necessary to fulfill their contractual obligations to the County, that Contractor has available during the life of the contract before advertising to the general public. Potential candidates referred by County to Contractor will be pre-screened, qualified applicants based on Contractor specifications. Contractor agrees to use its best efforts to fill its employment vacancies with candidates referred by County, but the final decision of whether or not to offer employment, and the terms and conditions thereof, rest solely within the discretion of the Contractor.

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