

## **Inmate Commissary and Vending Services**

### ***Background***

Inmates housed in our correctional facilities consume over 150,000 bottles of soda per year. To conserve resources and comply with our 75% Waste Reduction policy, we require the vendor to develop and implement a recycling plan for collecting and recycling those plastic bottles. In addition, to conserve energy, drink vending machines are required to be [Energy Star qualified](#) and installed without lamps.

### ***Bid Details***

**Bid Type:** Request for Proposal (RFP)

**Bid Number:** 10148/MG/04

**Contract Start Date:** April 1, 2005

**Contract Duration:** Three years with the option of two one-year renewals (extended to July 1, 2011)

**Services Awarded:** Inmate commissary and vending machine services

**Vendor:** Canteen Correctional and Canteen Vending Services, (925) 250-6739

**More Information:** To obtain pricing information, or for a copy of the bid, contract or award summary, call the Alameda County General Services Agency Purchasing Department at (510) 208-9623.

### ***Disclaimer***

This document provides an excerpt of the environmental specifications from this bid. It is compiled from the original bid and all addendums issued during the procurement process. It may not include all of the product or service specifications, e.g., those unrelated to environmentally preferable purchasing. It is provided for informational purposes only. Agencies interested in evaluating this bid for a piggybacking opportunity should obtain a full copy of the bid and other relevant documents as they require.

### ***Environmental Specifications Excerpt: RFP No. 10148/MG/04***

## **II. STATEMENT OF WORK**

### **1) INTENT**

The intent of this Request for Proposal (RFP) is to solicit bids from qualified vendors to provide inmate commissary and vending machine services for the Alameda County Sheriff's Office adult inmate population in the County correctional facilities on a guaranteed commission basis payable to the Sheriff's Inmate Welfare Fund (IWF). It is the County's intent to award a three (3) year contract (with the option to renew) to the vendor selected as the most qualified responsible bidder meeting the County's minimum requirements.

It is also the intent to include in the specifications, terms and conditions to procure the most environmentally preferable products with equivalent or higher performance and at equal or lower cost than "traditional" products. Specific requirements from the County's Resource Conservation & Recycling Program related to this Bid are included in the appropriate Bid sections.

#### D. SPECIFIC REQUIREMENTS

3. Debit Card Vending Machine Services: There are currently one hundred six (106) vending machines at Santa Rita Jail and nineteen (19) vending machines at Glenn E. Dyer (North County Jail). The quantity and locations of vending machines may vary. ACSO reserves the right to modify, change, add or delete the quantity of vending machines located in the County corrections and detentions facilities.
  - a. Contractor shall install service and maintain vending machines at the highest standard of quality and care.
  - b. Vending machines shall sell County approved products as described in the product list (Exhibit B1).
  - c. Final sale prices for vending machines shall be set by the Inmate Welfare Fund (IWF) Committee.
  - d. The IWF Committee reserves the right to modify, change or delete products sold in the vending machines.
  - e. Energy Efficiency: All vending machines shall be energy efficient. Refrigerated beverage vending machines shall have earned the DOE ENERGY STAR by complying with the DOE Tier I energy performance criteria that went into effect April 1, 2004. In addition, beverage vending machines shall be capable of operating in each of the low power mode states as described in the Tier 1 criteria. These criteria are included in Exhibit L and may be found at [www.energystar.gov](http://www.energystar.gov).

The Contractor shall enable the refrigeration low-power state during times of inactivity and will deliver the machines without lamps installed. Lighting will not be used in the beverage machines in order to conserve energy and reduce County operating expenses. The ENERGY STAR label should be displayed on the front of the machine. Bidders must provide proof of ENERGY STAR rating. Additional information on energy efficient vending machines or appliances may be found on the DOE website at [www.energystar.gov](http://www.energystar.gov).

- f. Vending machines will not have any part or piece which can be removed by an inmate and used as a weapon (e.g. knobs, metal strips, etc.).
- g. Vending machines shall be constructed with plastic faces. No glass faces are allowed on the machines.
- h. Contractor shall provide maintenance for the vending machines and have a guaranteed four (4) hour response for all service calls twenty four (24) hours a day, seven (7) days a week.

4. Additional Requirements:

- j. Bidders shall include a plan for implementing collection and processing of post-consumer recyclables for products sold through the vending machines and commissary. Proceeds from the redemption value of recyclables generated in the ACSO detention and corrections facilities shall be payable in full to the Sheriff's Inmate Welfare Fund.